



9th December 2020

Dear Parent/Carer,

Yesterday the government advised schools to collect information on any positive covid cases for six days after the last day students are in school for track and trace purposes. They have advised schools to take an INSET day on Friday 18th December with staff training online. We will follow this advice.

As a result, school finishes on Thursday 17th December at 1pm. There may be positive cases that we need to notify you of.

If your child tests positive between 17th and 22nd December please contact me directly via email rct@ifieldcc.co.uk.

I will then;

Notify every student and their parent in the year group of the positive case with details of what constitutes a close contact. They can then judge if they have been a close contact of the student who tests positive. I will also contact all members of staff.

Whilst we make every effort to be covid secure in school, we are not aware of potential contact outside of school so we need the families to judge this for themselves.

There is conflict between our legal responsibilities for track and trace and those of the General Data Protection Regulations (GDPR) which we have addressed on our website;

<https://www.ifieldcc.w-sussex.sch.uk/page/?title=COVID%2D19&pid=204>

The safety of your family and of the community is of the utmost importance to us which is why we are taking these steps to ensure you are safe.

Wishing you a very happy festive season.

A handwritten signature in black ink, appearing to be 'R Corbett'.



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