

7 June 2023

Dear Parent/Guardian,

Holiday Activity and Food (HAF) programme – update to booking procedures

The way you book your HAF place is changing. **From 12 June 2023**, we will use a **[new online booking system](#)** for all HAF bookings across West Sussex.

New booking page link: <https://haf.bookinglab.co.uk/westsussex/37147/login>

Alternatively, you can find the new booking system by scanning the QR code below or by following the links on our [website](#).

Before making a booking, you will need to create an account using your child's existing HAF code. This is the same code you will have used to book your HAF place previously. If you have recently registered for benefits related free school meals, you will find your HAF code on the award letter sent to you by the Free School Meal team. You may be able to find your HAF code by asking your child's school office, or alternatively contact us via haf@westsussex.gov.uk.



HAF eligible children will be able to book the following number of sessions;

Easter – four sessions
Summer – 16 sessions
Winter – four sessions

These sessions will remain free of charge if you are accessing benefits related free school meals. Each session will include a free nutritious meal.

Using the new booking system, you will be able to amend/cancel your booking. We kindly ask that, due to high demand and limited availability, you cancel your space if you can no longer attend. This allows us to offer the place to another child.

West Sussex County Council is really pleased to be working with a wide variety of different providers across the county to put this on for children and young people. The free places are funded by the Department for Education. Please follow #HAF2023 or visit our [website](#) to find out more.

Yours sincerely

West Sussex Holiday Activity and Food (HAF) team